



# WE ARE LOOKING FOR

## Grant Writer

- 2 - 6 hrs / week
- Find, prepare, and submit grants, applications, and proposals for funding
- Maintain a grant calendar of upcoming submissions and reporting deadlines
- Create and maintain a database to track active funding sources
- Coordinate and monitor post-award grants to ensure agency policies and procedures are being followed

### Preferences:

- Education/training/experience in grant writing/technical writing, or communications
- Experience working with a non-profit organization

Join Us

For more information go to [www.ksar.ca](http://www.ksar.ca)



Send your resumes to:  
[recruiting@ksar.ca](mailto:recruiting@ksar.ca)